



# REQUEST FOR CHECK

Request Date: \_\_\_\_\_

Requested by: \_\_\_\_\_

Please Issue Check

Payable to: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

<PLEASE EXPLAIN AND ITEMIZE BELOW. ALL SUPPORTING DATA MUST BE ATTACHED>

Invoice Date: \_\_\_\_\_

Invoice # \_\_\_\_\_

Description: _____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

Total \$ \_\_\_\_\_

Requestor's Signature: \_\_\_\_\_

**\*Mail or deliver request to;  
Wimberley Valley Art League, P. O. BOX 1652, Wimberley, TX 78676**

Approved by:                      President: \_\_\_\_\_

   Vice President: \_\_\_\_\_

Check Date: \_\_\_\_\_                      Check Number: \_\_\_\_\_

Paid Amount: \_\_\_\_\_